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TEACHER'S ACTIVITY REPORT 2021- 2022.

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FACULTY: Swati Bansal   DEPARTMENT FLC   IQAC ACTIVITY No: SVC/2021-22/FLC-GEC/1

NAME OF THE ACTIVITY: German Certificate

DATE	FACULTY	DEPARTMENT/COMMITTEE	COORDINATOR NAME
	Swati Bansal	Foreign Language	Dr. Namita Pandey
TIME	**VENUE**	**NUMBER OF PARTICIPANTS**	**NATURE: Outdoor/Indoor**
	SVC	32	
SUPPORT/ASSISTANCE:	Mr. Anshul		

BRIEF INFORMATION ABOUT THE ACTIVITY (**CRITERION NO. -1**):

TOPIC/SUBJECT OF THE ACTIVITY	OBJECTIVES	METHODOLOGY	OUTCOMES
Hören (Listening)	• **Understanding** To make students familiar with the language and how a native speaker talks. This would help them to comprehend and work intensively with the authentic texts related to everyday situations given in the book Netzwerk A1 and A2. • **Reacting** Train their ears to attentively hear the speakers talking about different situations. Through this they would be able to catch frequently used expressions and revise their grammar lessons in the process. attentively.	The four foundations of all our German language part time courses are listening, reading, speaking and writing. Group discussions, role plays and interactive conversations in the classroom help everyone to improve every aspect of their language learning journey. We at Sri Venkateswara college design our courses in such a way that the individual level, capability and ability of every student to consume this foreign language is systematically dealt with and no student feels left behind. For each	Passing this exam demonstrates that you can • Understand and use sentences and common expressions in everyday situations, • make yourself understood in simple, routine situations demanding an exchange of information on familiar and common topics, • describe your background and education, immediate surroundings and other matters associated with your immediate needs in a simple yet clear way.

		lesson we not only try to restrict ourselves to the books but we also try to combine the standard course books with some extra material as per the need of the students. Through regular tests, we always keep monitoring and assessing everyone's performance in the classroom. The most important aspect of language learning which many students hate or fear is grammar. In our courses we always try to employ unconventional ways of teaching grammar. Our student-friendly approach would include fun and interactive methods like playing German songs, games and watching movies.	
Sprechen (Speaking)	The students can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. This would allow them to open to new cultures and would make them more flexible and appreciative of other people's opinions and actions.		
Schreiben	To make students		

(Writing)	understand and write different formats of writing comprehensions. This would help them to retain new words which can be accessed later on to form new sentences. Writing practice always help the students to think and speak in foreign language.		
Lesen	To help students expand their vocabulary and use this enhanced knowledge in different contexts. Reading different texts and comprehending them would not help the students to deepen their language skills but would also provide them with new cultural knowledge and perspectives.		

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

Notice & Letters✓	**Student list of participation✓**	**Activity report✓**	**Photos**	Feedback form
Feedback analysis	News clip with details	Certificate✓	Any other	

IQAC Document No:		Criterion No: 1	Metric No:
Departmental file no		IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)

For Reference

Criterion I	Curricular Aspects (planning &Implementation)		Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation		Criterion VI	Governance
Criterion III	Research, Innovations & Extension		Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure			

E-mail : principal@svc.ac.in

Prof C. Sheela Reddy
Principal

Off. : 011 - 2411 2196
Off. : 011 - 2411 8590
Fax : 011-2411 8535

Immediate/Out Today/E-mail/WhatsApp/

Ref No : SVC/Admn/2021/P/1668

28th July, 2021

NOTIFICATION

LAST DATE : 31st August, 2021

College offers part time Courses in French, German, Mandarin (Chinese), Russian and Spanish Language, as per details given here under, for the academic year 2021-2022:-

1.	One Year Certificate Course in German Language (Part-Time)
2.	One Year Diploma in German Language (Part-Time)
3.	One Year Certificate Course in French Language (Part-Time)
4.	One Year Diploma Course in French Language (Part-Time)
5.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
6.	One Year Certificate Course in Russian Language (Part-Time)
7.	One Year Certificate Course in Spanish Language (Part-Time)
8.	One Year Diploma Course in Spanish Language (Part-Time)

- **This course will start subject to the approval of the university.**

Eligibility Criteria

For Certificate Course

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-

I Post-graduate and above
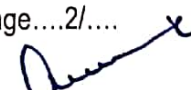II Graduate
III 10+2

For Diploma Course

Candidates who have passed the Certificate Examination of the University of Delhi in a language or an examination recognized as equivalent thereto are eligible to apply for admission to the Diploma Course in that language. Admissions will be made strictly in order of merit of the respective certificate course examination.

Candidates who have obtained their Certificate in the language from any other institution OR one year or more before the year of admission shall be required to submit the certificate/degree for the same.

Dr Namita Pandey
Convener, Foreign Language Courses

Dr A.K. Chaudhary
Convener, Admissions

Principal
Sri Venkateswara College
(University of Delhi)
Principal
Dhaula Kuan
New Delhi-110 021

For Advanced Diploma Course

Candidates who have passed the Diploma examination in a language concerned from the University of Delhi or an examination recognized as equivalent thereto are eligible to apply for admission to the Advanced Diploma Course in the respective language.

Candidates who have obtained their Diploma in the language from any other institution OR one year or more before the year of admission will be required to submit the certificate/degree for the same.

Admission Procedure

Online application form may be submitted along with the requisite fee. The candidates pursuing a part-time language course and some other course/s from the University of Delhi /any other University simultaneously may note that the college does not take any responsibility for adjustment of dates for classes/examinations. The candidates may also note that they can pursue only one part-time language course in the college in any academic year.

The Candidates fulfilling the eligibility criteria, as specified above, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2021-2022, available on the college website (www.svc.ac.in) within the stipulated period.
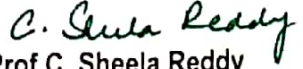
S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	Certificate/Diploma Course in French, German, Mandarin (Chinese), Russian and Spanish Language Course (Part Time), wherever applicable	For Merit Purpose, the aggregate of English or One Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission through merit only. Reservation in seats for SC/ST/OBC/EWSs/KM/PWD candidates is applicable as per university rules. SC : Schedule Caste ST : Schedule Tribe PWD : Person with Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant

Mode of Payment of Application Fee:- The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. **Please do not wait until the last day for the submission. Please complete the process well in time positively. The following steps may be followed for successful completion of the same:-**

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Dr A.K. Chaudhary
Convener, Admissions

Prof C. Sheela Reddy
Principal
Principal
Sri Venkateswara College
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Dhaula Kuan
New Delhi-110 021

LIST OF CERTIFICATES/DOCUMENTS REQUIRED

List of Certificates/Documents:- The applicants shall be required to upload the following documents along with the preliminary online admission form: -

1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match with the certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match with the certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by http://ncbc.nic.in. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31st March, 2021, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014.
6. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-2021, dated on or after 31st March, 2021, as stipulated, will be required.
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those candidates who have passed senior secondary exam from outside Delhi
8. Upload a recent Photograph (without Signature or Stamp) and signature as per requirement on the online preliminary admission form.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website (www.svc.ac.in)
10. One identity proof issued by competent authority as notified by Government of India.
11. Self-attested copy of Passport & VISA (for Foreign Candidates).

Note:

1. Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College upon completion of any physical verification that may be required at a later stage.

2. If the applicants do not have recent / valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate.

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3. Please note that all admissions are purely provisional and subject to further detailed verification and confirmation by the competent authority.

4. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.

Course Fee :

1. For **Certificate Course** : Rs 17,000/-(excluding University Examination Fee) PA.
2. For **Diploma/Advance Diploma Course** : Rs 17,000/- (excluding University Examination Fee) PA.
3. In case of withdrawal of admission, fees will be refunded as per rules.
4. The classes will be held on Mondays, Wednesdays and Saturdays after 2:00 PM onwards.

Number of Seats :: 62 (Sixty Two)

All Original Certificates/Documents, submitted by the candidate as per requirement, will be returned to the candidates only after verification by the concerned official (s) after signing the specified box on the Admission Form within due course of time. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to the enrollment of a minimum of 15 candidates in the course.

For clarification, if any, Mr Anshul, Junior Assistant (Administration) may be contacted via email (anshul@svc.ac.in)

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Principal

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Copy forwarded for information and necessary action to:- Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer/ Section Officers (Administration & Accounts)/ Dealing Assistants (Administration & Accounts)/ All concerned/ College Notice Board/ College Website/ File.

Mr. Arvind Giri
Administrative Officer

Ref No. : **SVC/Admn/2023/**   Date : **03.01.2023**

Provisional Cum Character Certificate

University Roll No. : **20079152007**

This is to certify that Ms. **Nimita Choudhary** Daughter of Mr **K N Choudhary** and Mrs **Nitha Choudhary** who appeared from the College at the **Diploma Course in German Language – I (One Year)** Examination held by the University in Delhi in June/July, 2021 has been declared successful in the said Examination securing 157/300 Marks as per results announced by the University of Delhi.

Her date of birth as recorded in the College Register is **25.03.2000, Twenty Fifth March Two Thousand (in words)**.

Her conduct and character is Good. I wish her all success in life.

Administrative Officer

Received
04/01/23

Sr. No.	Exam Flag	Course Code	Course Name	Exam Roll. No.	Name	Father's Name	Cat
1	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134001	Akshita Gupta	Mohit Gupta	GE
2	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134002	Anisha Kesarwani	Shankarlal Keserwani	GE
3	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134030	Arnav Sharma	Avdesh Sharma	GE
4	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134003	Atulanshi Sharma	Atul sharma	GE
5	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134004	Harleen kaur	Kulveer singh	GE
6	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134005	HIMANSHI	ASHWANI KUMAR	SC
7	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134006	Ishika singh	Prithvi pal singh	GE
8	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134007	Jessica Kannanthanam	T. George	GE
9	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134031	kalpana jha	RAGHVENDRA JHA	GE
10	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134008	khushboo jain	mukesh kumar jain	GE
11	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134009	Komal Rawat	Rajesh Kumar Rawat	GE
12	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134010	Manya Kaushik	Kapil Kishor Kaushik	GE
13	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134011	Mohak Dembla	Tarun Dembla	GE

14	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134012	Nitika Rawat	Kamal singh rawat	GE
15	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134013	Pallavi Rana	Krishan pal	GE
16	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134014	Priyanshu Mishra	Mr Ajay Mishra	GE
17	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134015	Rahul	Chuni lal	GE
18	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134016	Rashmi Lalan	Lalan	GE
19	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134017	RITIKA CHOUHAN	ROOP KISHORE CHOUHAN	SC
20	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134018	Sakshi Yadav	Ramakant Yadav	OBC
21	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134019	Sanskriti Singh	PRADEEP KUMAR	GE
22	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134020	Saurav kumar	Dhananjay singh	GE
23	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134021	Sherin Kunjumon	Kunjumon George	GE
24	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134022	Shrishti	Heera Singh	SC
25	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134023	Shruti Malik	Mahipal Singh Malik	GE
26	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134024	Shyonika Chatterjee	Salil Chatterjee	GE
27	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134032	Siddharth Sharma	Sudhir Sharma	GE

28	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134025	Sumit Joshi	Ramesh Joshi	GE
29	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134026	Suruchi tripathi	Prem babu tripathi	EWS
30	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134027	Tanya mittal	Suresh mittal	GE
31	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134028	Tuba Fatima	Masroor Khan	GE
32	CERTIFICATE_DIPLOMA	134	CERTIFICATE IN GERMAN	21079134029	VRINDA SARASWAT	BRIJESH SHARMA	EWS

CERTIFICATE

This is to certify that the **Certificate Course in German Language** was successfully conducted from 08.11.2021 to 31.05.2022 by Foreign Language Department in the Online mode and its event report has been submitted to IQAC for records.

Event In-Charge

IQAC Coordinator

Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaula   2021

Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021